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| ***Job Description*** |
| **Job Title:** | **Service + Experience MA** | **Department:** | **Powerhouse** |
| **Reports To:** | Program Director | **Effective Date:**  | 8/1/2023 |
| **Position Summary:** |
| *The Service + Experience is an MA position for the Powerhouse ministry. They assist the Program Director and Site Directors in creating and operating sustainable chapel experiences and Fun Fridays. They will also be responsible for follow-up evaluation and improvements.*  |
| **Job Responsibilities & Duties** |
| * *Work with the Program Director and Site Directors to learn the dynamic of each campus.*
* *Work with the Program Director and Site Directors to create sustainable chapel services.*
* *Operate regular sustainable chapel services.*
* *Work with the Operations Coordinator to develop and improve salvation systems and invite culture and data tracking.*
* *Work with Site Directors to create sustainable Fun Fridays.*
* *Responsible for ordering necessary supplies for chapels and Fun Fridays.*
* *Work with Site Directors on budgeting for service + experience events.*
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| **Supervisory Responsibilities** |
| * *Campus staff + students, in cooperation with Site Directors*
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| **Anticipated Time Commitment** |
| * *12-16 hours each week*
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| **Education and Experience** |
| * *High school degree or GED*
* *Willing to learn Minimum Standards*
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| **Required Skills/Abilities** |
| * Organized
* Excellent leadership skills
* Teachable
* Creative in planning events
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| **General Expectations:** |
| * Commitment to continual growth in personal spiritual life and relationship with Christ
* Attend Tuesday Staff Prayer Meetings, All Staff Meetings, “All Hands On Deck” Events
* “Serve One and Attend One” at weekly Oaks Church Sunday services.
* Support the vision, values and ministry of Oaks Church through tithing, serving, etc.
* Proactive thinking and willing to learn and train others
* Model a Godly life for volunteers
* Be teachable with a humble and submissive attitude
* Maintain all information confidential (about staff, projects, property, members, etc.)
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| **FLSA Status: *(HR use only)*** |