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| ***Job Description*** |
| **Job Title:** | **Youth Experience MA** | **Department:** | **Oaks Youth** |
| **Reports To:** | Youth Associate Director | **Effective Date:**  | 8/1/2024 |
| **Position Summary:** |
| This positions exists to create an environment on Wednesdays that students love to spend time in. This includes, but is not limited to, what they see driving up to the building, what they smell, what they get to do pre/post service, and what they hear. With the weekly budget for regular Wednesday services and the special budget for events, very unique and memorable things should happen in the experience.  |
| **Job Responsibilities & Duties** |
| * From the road to the auditorium, create an environment that people want to hang out in PRE & POST service.
* Lead and develop a team by giving them opportunities to grow.
* Train leaders to engage with students in meaningful, intentional conversations on Wednesdays.
* Steward our storage spaces – offsite, the shop closet, the triangle closet, next steps, and the stairwell.
* Maximize and mangae the monthly experience budget by keeping track of weekly expenses and planning ahead for creative elements of series.
* Partner with the Associate Director to execute big events with excellence.
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| **Anticipated Time Commitment:** |
| * Maximum hours allowed
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| **Education and Experience** |
| * High school degree or GED
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| **Required Skills/Abilities** |
| * FELLOWSHIPONE for pastoring our students and data.
* ASANA for daily task management and interdepartmental communication.
* TYPEFORM for data collection.
* PCO for volunteer scheduling.
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| **General Expectations:** |

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| * Commitment to continual growth in personal spiritual life and relationship with Christ
* Attend Tuesday Staff Prayer Meetings, All Staff Meetings, “All Hands On Deck” Events
* “Serve One and Attend One” at weekly Oaks Church Sunday services.
* Support the vision, values and ministry of Oaks Church through tithing, serving, etc.
* Proactive thinking and willing to learn and train others
* Model a Godly life for volunteers
* Be teachable with a humble and submissive attitude
* Maintain all information confidential (about staff, projects, property, members, etc.)
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| **FLSA Status: *(HR use only)*** |